

*The Oval
Rooms on
Brougham*



THE PORT CLUB

Function Pack 2015

Welcome,

The Port Club is a fully licensed venue offering a Sports Bar with Sky, Foxtel, TAB, Keno and X-Lotto, a Gaming Room, friendly, atmospheric Bistro and **The Oval Rooms on Brougham** Function Centre located upstairs catering between 30-500 guests.

The Oval Rooms on Brougham is here to help you create a successful event, whether it is for a business or social occasion. We are well practiced in coordinating:

Corporate - conferences, seminars, product launches, board meetings, training days, workshops (please ask to see our corporate packages);

Sport functions - perfect venue for presentation nights, team building events or just a social gathering;

Weddings - a unique and friendly venue for your special day;

Parties - birthday, anniversary, engagement, reunion, kids parties
(18th Birthday Parties will be considered at the discretion of management)

You think of a reason to celebrate and we will make it happen.

The Oval Rooms on Brougham is a venue offering 3 individual function rooms or, for larger bookings, the space can be opened and utilized as one large room. Each Oval Room has access to a bar and features floor to ceiling windows where you are treated to a spectacular view of Alberton Oval and the Adelaide Foothills.

We are perfectly located only 20 mins from the CBD, airport and a short drive to the magnificent shore line of West Beach and Semaphore.

The Management and staff pride themselves on the fantastic food and service that is provided here at The Port Club.

Our professional and friendly staff will help to ensure your special event is a success.

Should you wish to view our facilities or would like to receive further information, please do not hesitate to contact us and arrange an appointment.

The Port Club



THE PORT CLUB

Ph. 08 8447 9902 Fax. 08 8240 2536 functions@pafc.com.au

Note: Prices are subject to change and availability

CONTENTS

3. Room Hire & Arrangement
4. Floor Plan
5. Audio Visual & Equipment
6. Décor & Security
7. Breakfast Menu
8. Coffee Break & Light Lunch Menu
9. Conference Packages
10. Lunch & Dinner Banquet Packages
11. Entrées
12. Mains
14. Dessert
15. Additional Menu Selections & Children's Menu
16. Buffet Packages
17. Cocktail Menu
19. Beverage Packages
20. Terms & Conditions Booking Application Form
22. Deposit Form
23. Booking Application Form



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Room	Cocktail Style	Theatre Style	Classroom	Banquet	Room Hire
Oval Room 1	200	200	90	120	\$300.00
Oval Room 2	100	100	50	100	\$300.00
Oval Rooms 1&2	400	300	180	250	\$600
Oval Rooms 1, 2&3	500	400	-	350	\$700.00

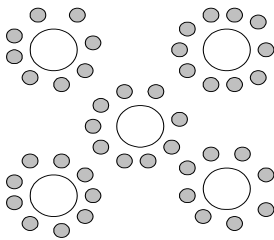
ROOM HIRE & ARRANGEMENT

(Room Hire may be negotiable depending on Type of Event held and Date of Booking)

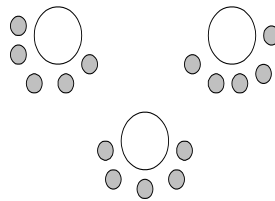
ROOM ARRANGEMENT

Please select a room arrangement style from below to which you require.

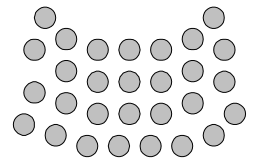
Other seating arrangements can be arranged within the constraints of our furniture and arranged prior to event with the Function Manager. Additional furniture or subcontracted furniture can be organised, which may better meet your requirements at additional cost. Our large round banquet tables seat 10 guests maximum per table for dinners and luncheons, for classroom style seating up to 8 guest per table.



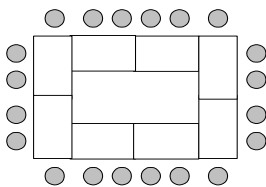
Banquet



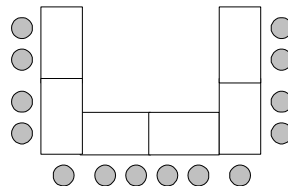
Classroom



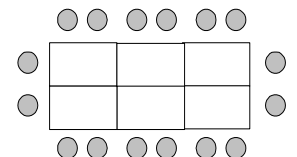
Theatre /Lecture



Hollow Rectangle



U- Shape



Boardroom



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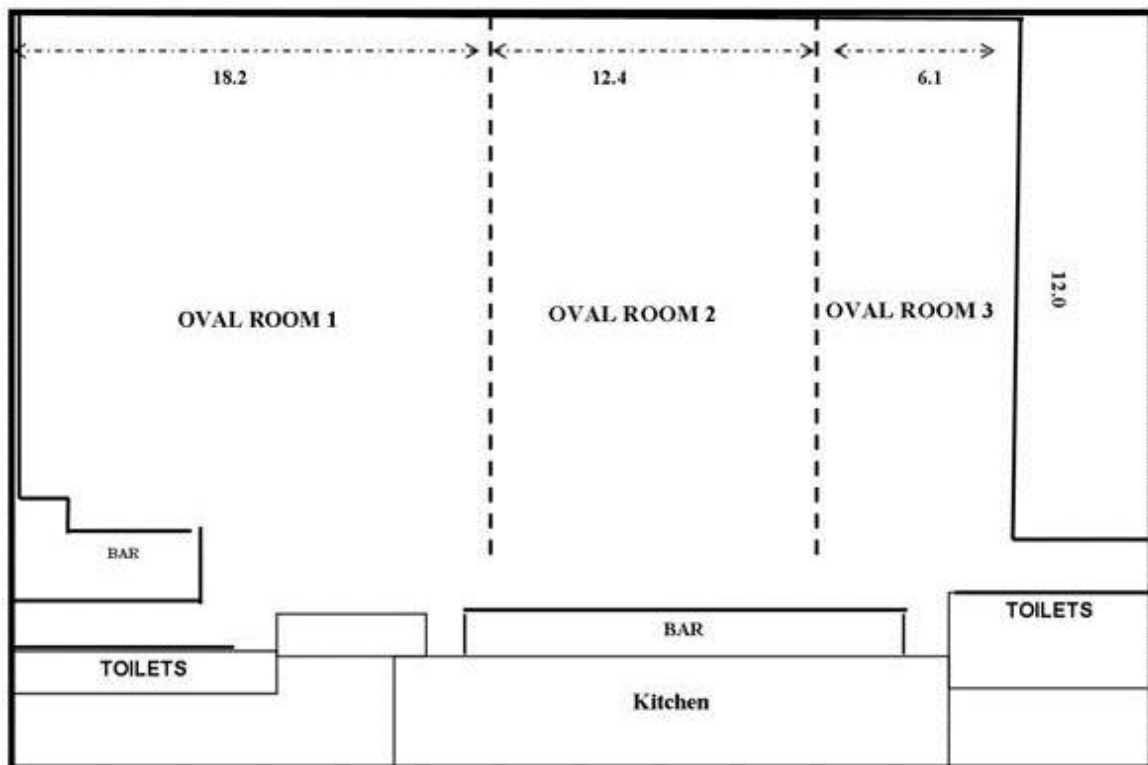
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FLOOR PLAN

THE OVAL ROOMS

Window and Grand stand over looking Alberton Oval



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AUDIO VISUAL & EQUIPMENT

Below equipment usage is included in room hire cost

EQUIPMENT

Overhead projector and screen
Whiteboard
Stage
Flipcharts with paper
2 white board markers & Duster
Registration Desk
Lectern
Dance Floor

AUDIO VISUAL

DVD player & Video
CD player
Microphone

ADDITIONAL EQUIPMENT

Score board \$50

OVAL LIGHTS

Enjoy the magnificent view of Alberton Oval from your own private room by illuminating the oval with the Stadium lights
POA



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DÉCOR & SECURITY

LINEN

Black or white linen table cloths and napkins are inclusive for luncheons and dinners.
Coloured Table Runners & Napkins are available at additional cost.

CHAIR COVERS & CENTREPIECES

White chair covers \$4.50 /person
Black chair covers \$4.50 /person
Choice of coloured sash POA

HELIUM BALLOONS

100 balloons w/ribbon & clip \$150.00 (fashion or metallic balloon)
50 balloons w/ribbon & clip \$75.00 (fashion or metallic balloon)
Smaller and Larger amounts of balloons can be catered for. POA

SECURITY

If the function manager anticipates that security may be required at your event we are able to provide you with a licensed security guard at additional cost. The safety of you and your guests is paramount to us at the Port Club.

Security guards are mandatory at 21st Birthday events. (Two guards for a minimum of 4 hours at \$45.00 per hour, per guard)



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BREAKFAST MENU

CONTINENTAL BREAKFAST

\$25/person (minimum of 20 people)

Orange Juice
A selection of seasonal fruit
Assorted cereals and muesli
Danish pastries
Croissants and toast accompanied by butter, fruit preserves and vegemite
Freshly brewed coffee and tea

AUSTRALIAN BREAKFAST

\$32.90/person (minimum of 20 people)

Orange Juice
A selection of seasonal fruit
Baked Beans
Toast with crispy bacon and scrambled eggs
Sausages, mushrooms and grilled tomatoes
Freshly brewed coffee and tea

DELUXE BREAKFAST

\$36.90/person (minimum of 20 people)

Orange and Apple Juice
A selection of seasonal fruit
Assorted cereals and muesli
Danish pastries
Croissants and toast accompanied by butter, fruit preserves and vegemite
Scrambled eggs, crispy bacon and sausages
Hash browns, mushrooms and grilled tomatoes
Freshly brewed coffee and tea

A la Carte Breakfast may be organised on request.



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COFFEE BREAK

COFFEE AND TEA

\$4.00 per person

Freshly brewed coffee and a selection of tea

COFFEE, TEA AND COOKIES

\$6.50 per person

Freshly brewed coffee and a selection of tea served with homemade white and milk chocolate cookies

MORNING OR AFTERNOON TEA

\$10.50 per person

Freshly brewed coffee and a selection of tea served with a selection of warmed muffins and/or Danish pastries

AFTERNOON TEA

\$10.50 per person

Fruit Scones served with jam, cream and butter (plain scones available on request)

ALL DAY COFFEE AND TEA

\$11.00 per person

Freshly brewed coffee and a selection of tea made available continuously throughout the day

Cookies, muffins and Danish pastries are available with all day coffee and tea at an additional cost of; \$1.50/person for cookies, \$3.50/person for muffins and \$4.00/person for Danish pastries .

LIGHT LUNCH

The following selections are available from 11:30am at the price set bellow. However if you had something different in mind please ask our functions manager about selecting an item from our function packages at an agreed cost.

SANDWICHES

\$9.50 per person

Assorted sandwiches freshly made with various meat and salad fillings

BAGUETTES/WRAPS

\$11.50 per person

Freshly baked baguettes or wraps made with various meat and salad fillings

SOUP

\$8.00 per person

Served with bread rolls and butter, choose any home made soup from our banquet menu

LASAGNE

\$15.90 per person

Oven baked beef lasagne served with bread rolls and garden salad

CHEESE AND FRUIT

\$10.00 per person

A selection of four Australian cheeses, water crackers, strawberries and dried fruit



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CONFERENCE PACKAGES

Minimum 20 people; packages include complimentary filtered water & mints.

Package 1

\$36 per person

- Upon arrival - Freshly brewed coffee and a selection of tea served with cookies
- Morning tea - Freshly brewed coffee and a selection of tea served with warmed assorted muffins
- Lunch
 - Assorted meat and salad sandwiches and/or baguettes
 - Cheese and fruit platter
 - Orange juice and assorted soft drinks
- Afternoon tea - Freshly brewed coffee and a selection of tea served with cookies

Package 2

\$38 per person

- Upon arrival - Freshly brewed coffee and a selection of tea served with cookies
- Morning tea - Freshly brewed coffee and a selection of tea served with warmed assorted muffins
- Lunch
 - Oven baked beef lasagna
 - Fresh garden salad
 - Bread roll with butter
 - Cheese and fruit platter
 - Orange juice and assorted soft drinks
- Afternoon tea - Freshly brewed coffee and a selection of tea served with cookies

Package 3

\$45 per person

- Upon arrival - Freshly brewed coffee and a selection of tea served with cookies
- Morning tea - Freshly brewed coffee and a selection of tea served with an assortment of Danish pastries
- Lunch
 - Assorted meat and salad sandwiches and/or baguettes
 - Cocktail pies, pasties and sausage rolls
 - Assorted mini quiches
 - Cheese and fruit platter
 - Orange juice and assorted soft drinks
- Afternoon tea - Freshly brewed coffee and a selection of tea served with cookies



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LUNCH & DINNER BANQUET PACKAGES

2 course menu \$47.50/person
Entrée & Main or Main & Dessert

3 course menu \$57.50/person
Entrée, Main & Dessert



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ENTRÉE

Potato and leek soup w sour cream and crouton

Twice baked 3 cheese soufflé w asparagus tips, blistered cherry tomato and cured Spanish onion

Saffron Arancini w roma tomato sugo, provolone cheese and calabrian herb essence

Herb roasted chicken salad w pear, hazelnut, haloumi, roquette and beetroot gel (served cold)

S.A king prawns w white gazpacho, tomato gel and lemon aioli (served cold)

Slow braised pork belly w cauliflower puree, golden shallots, cider glaze and black garlic

Pea and ricotta tartlet w chilli jam, pea tendrils and chive oil (vegetarian)

Seasonal vegetable frittata w sweet onion marmalade, cherry tomato salsa and basil oil
(Vegetarian)

Hot smoked Tasmanian salmon w braised capsicum and chorizo and soft poached egg

Marinated lamb kebab w cucumber salad, minted yoghurt, dried apricot and pistachio pesto

Double smoked ham and hills brie croquette w parmesan emulsion, chive oil, lemon gel and micro parsley



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MAIN COURSE

Chicken breast mignon

Chive mash, creamy mushroom sauce, green beans

5 herb roasted chicken breast

Asparagus, cherry tomato, béarnaise, roasted chat potato

Angus beef fillet

Fondant potato, baby carrot, pea puree, thyme scented jus

M.S.A sirloin

Sweet potato mash, wild mushroom crepe, port wine glaze

Wild caught W.A barramundi

New potato crush , fresh tarragon and lemon cream , petite vegetable

Tasmanian Atlantic salmon fillet

Potato roesti, smoked tomato/ corn/mint salsa, lemon and herb oil

S.A kingfish fillet

Hand cut thick chips, fennel remoulade, pea tendril, fresh lemon



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MAIN COURSE

Chickpea and eggplant curry

Onion bhaji, popadum, raita (vegetarian)

Roasted seasonal veg tart

Pea puree, semi dried tomato pesto (vegetarian)

Slow braised grain fed beef cheeks

Potato puree, brussel sprouts, baby carrot, jus

Ginger and maple roasted pork scotch

Steamed new potato, seed mustard, jus gras

Confit duck leg

Wild mushroom risotto, asparagus, pearl onion, crème fraiche, grana pandano parmesan

Herb and mustard crumbed lamb cutlet

Pressed shoulder, pale ale braised shallots, baby spinach, jus

All meals are served with dinner rolls whipped butter and fresh tossed salad

**We also cater for any special dietary requirements
Please specify these requirements when confirming menu selection**



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DESSERT

Dark Chocolate Panna Cotta

Strawberry gelee, pistachio praline, mint paste

Pecan Pie

Sea salt and caramel icecream , chocolate ganache

Lemon Curd Tart

Meringue , raspberries white choc and mint

Individual Raspberry Cheese Cake

Served with mixed berry coulis and crème Chantilly

Individual Cheese Plate

Adelaide hills Brie, King Island blue, Tasmanian aged cheddar dried fruit and lavosh



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ADDITIONAL

Choice of 2 menu items for entrée	\$4.00 per person
Choice of 2 menu items for main course	\$5.00 per person
Choice of 2 menu items for dessert	\$3.00 per person
Choice of 2 menu items for entrée, main & dessert	\$9.00 per person
Tea and coffee with chocolate mints after dessert	\$4.00 per person

CHILDRENS MENU

\$12.00 per child
\$15 per child to have an entrée or dessert with main

Fish and Chips
Chicken Nuggets and Chips
Beef or Chicken Schnitzel and Chips
Penne Napolitaine



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BUFFET

DELUXE

\$58.00 per person
(Minimum 50 people)

Soup

Cold Selections

Leg ham, cold meats and roast chicken
Soft and hard cheeses with dried fruits, mixed nuts and
water crackers

Salads

Potato salad
Pasta salad
Garden salad
Traditional coleslaw

Hot Selections

Carved roast beef
Carved roast pork
Red wine gravy
Fish goujons with tartare
Roast potato
Roast pumpkin
Honey sesame carrots
Steamed broccoli
Pasta bake
Freshly baked bread rolls
Condiments and sauces

Desserts

A mirror of fresh seasonal fruits
Chef's selection of gateaux
Assorted mini tartlets
Freshly brewed coffee and a selection of tea



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Canapé Selections

Hot

Double smoked leg ham and aged Adelaide hills cheddar croquette

Adelaide hills goat's cheese and red pepper tartlet

Tempura prawn tails w soy and ginger dipping sauce

Fried Jalapeno pepper poppers with Mexican salsa

Bacon and cheese mini filoettes

Mini cheese burgers with tomato relish

Cider braised free range pork belly w apple confit

Lemon pepper and sea salt squid bites w aioli

Asstd. mini pies, pasty's, sausage rolls

Vegetarian spring rolls with sweet soy sauce

Vegetarian dim sim

Canapé Selections



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Cold

Crostini w tomato, basil and bocconcini

Potato, leek, bacon and corn fed chicken frittata w caramelized onion

Asstd. Finger sandwiches (vego option)

Atlantic salmon en crute

Zucchini fritters w bacon and thyme jam

Tiger prawn canapés w chilli lime cream and cucumber

Cajun potato skins w creamed blue cheese and pear

Trio of dips platter w toasted pita, lavosh, crudities

Antipasto platter w chorizo, roasted vegetables, cornichons and asstd deli items

Soft and hard cheeses with dried fruit, mixed nuts and water crackers

Depending on platter each platter serves 10-15 people

Choose 2 hot and 2 cold for \$16.50 per person

Additional choices from \$3 per person

Individual platter pricing available on request
(Range from \$ 60 to \$100)



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BEVERAGE OPTIONS

TAB

A cash amount is established and beverages can be limited to beer, wine, champagne and soft drink (for example) or you can choose to have an open bar. Beverages are then served until the cash amount has reached its limit and guests can then buy their own drinks or you may wish to increase the cash amount of the tab.

CONSUMPTION

Similar to the TAB option only you don't have a set spend limit. Client collects the TAB at the end of event or duration selected.

OPEN BAR

Each guest pays for their own beverages

CORKAGE

We do allow you to provide your own wine with a corkage fee of \$12.00 per bottle

BEVERAGE PACKAGES

STANDARD

Select a duration beverages will be served:

3 Hrs- \$30.00p/p
4 Hrs- \$35.00p/p
5 Hrs- \$40.00p/p

TAP BEER

Carlton Draught
Cascade Premium light

WINE

Somerton Chardonnay
Shy Pig Sauvignon Blanc
Shy Pig Shiraz/Cab/Merlot
Shy Pig Brut NV

OTHER

A selection of soft drinks and orange juice

DELUXE

Select a duration beverages will be served:

3 Hrs- \$39.00p/p
4 Hrs- \$43.00p/p
5 Hrs- \$47.00p/p

TAP BEER

Carlton Draught
Cascade Premium Light
Pure Blonde
Carlton Dry
Bulmers Cider

WINE

Tempus Two Shiraz
Tempus Two Sauvignon Blanc
Tempus Two Blanc De Blanc

OTHER

A selection of soft drinks and orange juice

Please be advised that a Premium Package is available on request and the listed standard and deluxe package wines are negotiable. Please email functions@pafc.com.au if you require any further information.



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TERMS AND CONDITIONS

1. FUNCTION ENQUIRIES

All function enquiries are to be emailed to functions@pafc.com.au ensuring that any member of the functions team will have access to all correspondence.

2. QUOTES

A quote will take 3-5 working days to receive dependant on the depth of your requirements and is only valid for 7 working days once issued. Quotes are deemed as a tentative booking not a confirmed booking. Therefore the event date and room can be released after the 7 day period without notice.

3. DEPOSIT

A minimum of 10% of total bill or room hire which ever is the highest amount is required at the time of booking a function; this secures the selected room and date of the function.

4. TENTATIVE BOOKINGS

A tentative booking is only held for 14 working days after this time a deposit will be required to secure the room and date of function. After such time, management reserves the right to cancel your function and or re-allocate your room without notice.

5. CANCELLATIONS

Any cancellations made 14 working days prior to the event date will result in the loss of 50% deposit payment. Cancellations made within 7 working days of event will incur loss of 100% deposit or payment.

6. FINAL NUMBERS & MENU SELECTION

Guaranteed numbers of guests attending are required 7 working days prior to the event date. Numbers given at this time will be considered final therefore the hirer deemed to pay the FULL amount booked for. Final menu selections and special dietary requirements, including children's menu's are to be confirmed 2 working days prior to the event. No food or beverage may be brought into the Oval rooms unless given prior authorization.

7. FLOOR PLAN & ROOM ALLOCATIONS

A floor plan of room arrangement must also be finalised 7 days prior to event; after this time full usage of furniture or equipment may not be available. Due to unforeseeable circumstances or the unexpected increase or decrease of numbers in an event we hold the right to re-allocate the event to a comparable space to that previously allocated. Every responsible effort will be made to inform the clients before hand should this occur.

8. PAYMENTS/ ACCOUNT PAYMENT

Full payments are required 7 working days prior to the event. Any additional charges must be finalised before the conclusion of the event, unless credit has been approved, whereby settlement of the account is required strictly within 7 days of the event conclusion. We accept cash, visa, MasterCard, AMEX and Diners. Personal or business cheques are also accepted 14 days prior to event and substantial notification is required.

9. DELIVERY / PICK UP OF GOODS

Any goods delivered must be clearly labeled with the company or event name and date of the event. The Port Club will not be held liable for any loss or damages of any goods or equipment. Goods must be collected within 24 hours of the event concluding. Any equipment damaged will be charged out at full price.



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10. PRICE VARIATIONS

Every endeavor is made to maintain prices as published, however prices are subject to change without notice, to cover unforeseen variations and in cost. Prices are held for a 12 month period from 1st February 2015. A price increase may occur after this time.

11. BEHAVIOUR

The management at the Port Club holds the right to remove any individual that is deemed to be behaving in an objectable manner, in accordance with the Liquor Licensing Act 1997. Management also reserves the right to terminate a function at any time during or prior to an event where deemed appropriate and in accordance with the Liquor Licensing Act 1997.

12. TIME RESTRICTIONS

Guests must vacate the Oval rooms by 1:00am; any persons under the age of 18 must be vacated by 12:00am. Closing times may vary due to public holidays and Sundays. Confirmed function Arrival and departure times; at the time of final payment will be deemed as true and correct. If you require to access the venue outside these allocated times approval must be granted by the club manager or function manager.

13. DAMAGES

The Port Club hold the client/organisers financially responsible for any damages sustained to the Club by the client/organisers, guests or outside contractors prior, during or after the function. Smoke machines are not permitted at The Port Club. The Port Club will not be held liable for any insurance claims against injury, damage or loss of equipment, merchandise or personal property occurring as a result of the actions of external contractors.

14. SECURITY

The Port Club will advise when security is necessary at a Function. If Security is required, this fee will be oncharged to client's. It is at the discretions of Management and Security as to whether the Function is to continue. In the event that misbehaviour does occur and the Function is determined to be closed in such a situation, The Port Club will not be held liable for any losses incurred.

I &

agree to the Term & Conditions stated above.

DATE OF FUNCTION

SIGN 1.....

SIGN 2.....

WITNESS

(Port Club Employee)

SIGN

DATE.....



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DEPOSIT/PAYMENTS

DEPOSIT CONDITIONS

A minimum of 20% of total bill or FULL room hire whichever is the highest amount is required at the time of confirming your booking/function; this secures the selected room and date of the function. Any cancellations made 14 working days prior to the event date will result in the loss of 50% deposit payment. Cancellations made within 7 working days of event will incur loss of 100% deposit payment.

PAYMENT METHOD Credit card Cheque Money Order
(ONLY 14 days prior)

If paying by credit card, please record details below:

Card Number..... Expiry Date: / /

Card Holders Name:.....

Name Client/Organisation:.....

Sign: Date: / /

AMOUNT\$.....

Office use only (Clients Copy)

Event Date: / / Time:..... No. of Guests Max:.....

PAYMENT METHOD Credit card Cheque Money Order
(ONLY 14 days prior)

AMOUNT\$.....

Employee Name:..... Sign: Date: / /

Please note, The Port Club will not accept final payments made on the night via cheque (unless prior arrangement has been made).



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BOOKING APPLICATION

CLIENT DETAILS

NAME:

Contact Name:

Address:


Contact No. Business:..... Mobile:.....

Email:..... Fax:.....

EVENT DETAILS

Date of event: No. of Guests (max):

Title of event: Time of event: From: To:.....

PLEASE TICK 

BREAKFAST

Continental Premium Australian

COFFEE BREAK

Coffee & Tea Morning Tea All day coffee & Tea
Coffee, Tea & Cookies Afternoon Tea All day muffins/Danishes
Scones

LIGHT LUNCH

Sandwiches Baguettes Wraps
Lasagne Cheese & Fruit Soup

CONFERENCE PACKAGES

Package 1 Package 2 Package 3

BANQUET LUNCH OR DINNER

2 Course Menu Additional Choice Entrée
3 Course Menu Additional Choice Main
Kids Menu Additional Choice Dessert
Tea & Coffee



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ADDITIONAL SELECTION MENU

Entrée	<input type="checkbox"/>	Additional Choice Entrée	<input type="checkbox"/>
Main	<input type="checkbox"/>	Additional Choice Main	<input type="checkbox"/>
Dessert	<input type="checkbox"/>	Additional Choice Dessert	<input type="checkbox"/>

BUFFET

Standard	<input type="checkbox"/>	Deluxe	<input type="checkbox"/>
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COCKTAIL

Standard 3 Selections	<input type="checkbox"/>	Number of Additional Selections :
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BEVERAGE PACKAGES

Standard		Deluxe		
3 Hours	<input type="checkbox"/>	3 Hours	<input type="checkbox"/>	Open cash bar
4 Hours	<input type="checkbox"/>	4 Hours	<input type="checkbox"/>	TAB on Consumption
5 Hours	<input type="checkbox"/>	5 Hours	<input type="checkbox"/>	Corkage

ROOM ARRANGEMENT

Cabaret	<input type="checkbox"/>	Classroom	<input type="checkbox"/>	Theatre/Lecture	<input type="checkbox"/>
Hollow Rectangle	<input type="checkbox"/>	U-Shape	<input type="checkbox"/>	Boardroom	<input type="checkbox"/>

AUDIO VISUAL AND EQUIPMENT

Microphone	<input type="checkbox"/>	Lectern	<input type="checkbox"/>	Dance Floor	<input type="checkbox"/>
Stage	<input type="checkbox"/>	Flipchart	<input type="checkbox"/>	DJ / Band	<input type="checkbox"/>
Overhead Projector	<input type="checkbox"/>	Whiteboard	<input type="checkbox"/>	AV Technician	<input type="checkbox"/>
Projector Screen	<input type="checkbox"/>	Whiteboard w/ markers	<input type="checkbox"/>	DVD & CD player	<input type="checkbox"/>
Oval Lights	<input type="checkbox"/>	Registration Desk	<input type="checkbox"/>	Juke Box	<input type="checkbox"/>

DECOR

Centerpieces	<input type="checkbox"/>	Chair Covers	<input type="checkbox"/>	Balloons	<input type="checkbox"/>
Linen (Black)	<input type="checkbox"/>	Napkins (Black)	<input type="checkbox"/>		
Linen (White)	<input type="checkbox"/>	Napkins (White)	<input type="checkbox"/>		

SECURITY

		1 Guard	<input type="checkbox"/>	2 Guards	<input type="checkbox"/>
4 Hours (Minimum)	<input type="checkbox"/>	5 Hours	<input type="checkbox"/>	6 Hours	<input type="checkbox"/>

**THE PORT CLUB**Ph. 08 8447 9902 Fax. 08 8240 2536 functions@pafc.com.au*Note: Prices are subject to change and availability*

ADDITIONAL REQUIREMENTS

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Thank you for considering The Port Club for your function and we look forward to hearing from you.



THE PORT CLUB

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