



COMMUNITY USE AGREEMENT

Born out of the value of sport and the role played by Australian Rules Football in connecting people of different ages, genders and cultures, The Huddle was established in 2010 as a not-for-profit initiative of the North Melbourne Football Club, The Scanlon Foundation and the Australian Multicultural Foundation.

As part of its commitment to the community, The Huddle at North Melbourne Football Club is available for hire and community use during select times on weekdays and weekends. To be eligible to hire The Huddle's facilities, groups are required to complete a booking form and demonstrate that the purpose of their activities is in line with The Huddle's objectives.

To ensure use of The Huddle at North Melbourne Football Club meets your needs, please complete details below and provide agreement to the attached Conditions of Use.

Commercial rates apply to business and for-profit organisations use of The Huddle. Hire rates are available upon request.

CONTACT DETAILS	
Group Name:	
Organisation Status:	<input type="checkbox"/> Business <input type="checkbox"/> Not for Profit <input type="checkbox"/> Social Enterprise <input type="checkbox"/> Other
Main Contact Person:	
Contact Phone No:	
Email Address:	
Purpose of Booking:	
Required Huddle facility:	<input type="checkbox"/> Classroom <input type="checkbox"/> Oval room
Number of people attending:	

HIRE DETAILS	
Date of Booking/s:	
Start Time:	
Finish Time:	
Oval Room:	
Huddle Classroom:	
I.T. Requirements:	

The following Conditions of Use are designed to ensure use of The Huddle facility is safe and meets your needs. The Huddle supports and encourages hire of the facility and aims to provide a welcoming, safe and inclusive environment.

CONDITIONS OF USE	
Bookings	All potential users of The Huddle facility must complete and sign the Community Use Agreement and agree to the Conditions of Use.
Facility Access	<p>The Huddle is located at the North Melbourne Football Club and co-located with the North Melbourne Recreation Centre.</p> <p>North Melbourne Recreation Centre staff provide access to The Huddle facility after hours and on weekends however they are not responsible for The Huddle, groups or individuals who use The Huddle or for Conditions of Use.</p> <p>A swipe card is required to access The Huddle facility after hours. The swipe card is available from North Melbourne Recreation Centre staff upon provision of confirmed booking form and must be returned after use.</p>
Payment	Commercial rates apply to business and for-profit organisations use of The Huddle. Rates available upon enquiry.
Supervision	<p>The main contact person is responsible for managing appropriate use of The Huddle facility.</p> <p>The Huddle facility must be utilised in a safe and respectful manner at all times.</p>
First Aid	A basic first aid kit is available in The Huddle kitchenette facility.
Damage	All user groups are required to use The Huddle facility and its associated equipment for their original purpose only. Repair of damage to any Huddle property is the responsibility of the user group.
Set up and Clean up	All user groups are responsible for setting up and cleaning up before and after use. Please return The Huddle facility to the condition and set up arrangement in which it was found.
Insurance and Liability	<p>All user groups are required to hold Public Liability Insurance for at least \$10,000,000 to cover the user group's legal liabilities in relation to their activities at The Huddle.</p> <p>User groups are advised to take adequate precautions to ensure that any equipment belonging to the user group is stored safely and is fully insured. The Huddle will not take responsibility for any equipment owned by user groups.</p> <p>User groups must indemnify and keep indemnified The Huddle against any claim/s made by any person, firm or corporation including legal costs arising from the activities of the user group at The Huddle.</p>
Food and Drink	<p>Food is not permitted to be consumed in The Huddle unless specifically arranged.</p> <p>Alcohol is not permitted in The Huddle.</p>
Smoking	Smoking is not permitted inside The Huddle, inside North Melbourne Recreation Centre or within 5 metres of any exit.
Emergency Procedures	In the case of an emergency, all users of The Huddle are to follow the directions of the Chief Warden and Area Warden of the North Melbourne Recreation Centre.
Marketing and Fundraising	Permission must be sought for any fundraising activities occurring in The Huddle.
General Use	<p>Any equipment used must be maintained in a good condition. Replacement of equipment damaged through misuse will be the responsibility of the hirer.</p> <p>Children under the age of 10 years must be actively supervised by a responsible adult.</p>
Emergency Contact Details	The first point of contact for assistance with your use of The Huddle is: Juliana Ojediran, Manager, The Huddle PH: 0431 334 574

CONFIRMATION OF BOOKING

Only when this form is complete and signed by a Huddle representative and a representative of the hirer is the booking confirmed.

Please complete and return this booking form to huddle@nmfc.com.au

For any queries, please contact:

Marly Batenburg

Education Coordinator

The Huddle, North Melbourne Football Club

204-206 Arden St, North Melbourne

PH: 9320 2472

NAME	SIGNATURE	DATE
Hirer:		
The Huddle:		

